



## Tribal/Local Public Agency Environmental Level of Effort (LoE) Form

The environmental review process is a critical part of planning a proposed action, and all local/tribal governments must obtain an environmental certification for their projects receiving funds administered through NMDOT. To determine the level of effort for environmental certification, please submit the following information to:

Emily Dossett, NMDOT Environmental Bureau  
 Email: [Emily.dossett@state.nm.us](mailto:Emily.dossett@state.nm.us)  
 Phone: 505-469-9993

1. Control Number (CN) and/or Project Number (PN).
2. Project Status:
  - a. If FHWA funded, please attach page of STIP listing the project.
  - b. If State funded, please attach first 2 pages of the Cooperative Agreement.
3. Please attach a map of the footprint of your project. Indicate the beginning of the project area (BOP) and the end of the project area (EOP). Provide photos of the BOP & EOP as well as any drainage(s) in the project area.
4. Point of Contact:
  - a. City/Town/Village, or County, or Tribe/Pueblo that is the local lead for the project. Include contact name, title, address, phone number, and e-mail address.
  - b. Design Engineering Firm retained by the local lead. Include contact name, title, address, phone number, and e-mail address.
5. NMDOT District or Design Bureau personnel reviewing your project:
6. Purpose and Need:
7. Project Description. Include nearest town, highway number or road name, termini.

Provide scope of activities associated with the project (e.g., drainage improvements, sidewalks, etc.).

Describe the width and length of each construction activity and depth(s) of ground disturbance.

Have you conducted public meetings or board meetings about this project?

8. Total Cost of Project? \$ . Is funding available through construction?  Yes,  No

9. List all funding sources (including CDBG and other sources):

<input type="checkbox"/> State	<input type="checkbox"/> Federal	<input type="checkbox"/> Local Gov	%
Type of funds	Type of funds	Type of funds	
Amount _____	Amount _____	Amount _____	

10. Land status. Do you own the land?  Yes,  No Will new land be required?

Are there Construction Maintenance Easements (CMEs) or Temporary Construction Permits (TCPs)

Yes

No

Is the land currently:  *Private*  *BLM*  *Forest Service*  *Tribal*  *State Trust*  *Other*

Specifics:

11. Initial Site Investigation Contact Audrey Moore ([Audrey.moore@state.nm.us](mailto:Audrey.moore@state.nm.us), 505-490-1850) and submit hazmat determination letter with support documentation.

12. **Do not conduct or contract for biological and cultural resource surveys until receiving a reply from NMDOT Environmental Bureau.**

13. Shapefiles. If you have shapefiles or KMZ files for your project, please send them along with your Level of Effort Form. This will help expedite the process and give us a clear understanding of the project footprint and location.